

Glenwood Elementary School PAC Meeting Minutes

April 22, 2016, 9:05 A.M. – Room 2

Present:

Bev Kitasaka (Treasurer), Briana Fraser (Vice-Chair), Kate Bostick, Kyndrie Malmquist (Chair), Laura Iwan (D-PAC Rep), Ms. Magri (Principal), Ms. McNary (Vice-Principal), Tasha Murray (Secretary), Yuki Omoto-Chow.

Meeting Chair: Kyndrie Malmquist

Note-taker: Tasha Murray

I. Welcome

Meeting was called to order at 9:08 A.M.

Laura requested to add D-PAC update to agenda. Motion to accept agenda with this addition (Briana/Bev; motion approved).

II. Approve Minutes/Agenda

Motion to approve minutes from February 12, 2016 PAC meeting (Laura/Briana; motion approved).

III. Reports

a) Vice Principal's Report – Ms. McNary

The school plan for the year was submitted. The school is still working collectively on improving math skills. The school was complimented on various aspects of use of pro-D days, the model the school is using, collaboration, and collection and use of data to improve learning for children.

Professional development days coming up

- April 25 & 26 (Monday: keynote speakers, workshops and discussion groups on new curriculum; Tuesday: school-based day)
- May 13 – district-wide pro-D on new curriculum
- May 20 – school-based professional development day (teacher planning for next year)

2016 – 2017 School Year Professional Development Days (to be confirmed)

- Sep 23, 2016 – school pro-D
- Sep 30, 2016 – district pro-D (curriculum implementation day)
- Oct 21, 2016 – provincial pro-D
- Nov 25, 2016
- Feb 17, 2017
- Apr 24, 2017
- May 19, 2017

Anticipated enrollment for the 2016 – 2017 school year is 106 students in 5 divisions. Classes are finalized by District Central Office at the end of the first week back in September. The proposed classroom organization is: K/1, 2/3, 4, 5/6, 6/7.

The administration is currently preparing a request for an education fund (EFF), due May 6. Some children meet criteria for support, but others needing extra learning support don't meet criteria and therefore the teachers have requested more support time. A decision will be made at the end of May.

March events:

- Scholastic books fair: There were over two thousand dollars in sales which generated just over a thousand dollars for our school. Mrs. Nerpio used those funds to purchase books for the school library. Thank you to Mrs. Nerpio for organizing the book fair and thank you to all of the parents who volunteered at the book fair.
- Student-led conferences were well attended. Students enjoyed preparing, organizing and sharing their work with their families.

April events:

- Talent show: Our annual Talent Show takes place April 22 at 1:30 P.M. Thank you to Ms. James for organizing this opportunity for our students to showcase their talents. Thank you also to the teachers who helped in a variety of ways.
- Track and field: There are 40 students in Gr. 3, 4, 5, 6 & 7 participating. Thank you to Ms. Young and Mr. Grant for coaching.

May events:

- Grade 7 Camp: We have received Board approval for the grade 7 overnight trip to Camp Jubilee May 30-June 1 (10 of 13 student confirmed to go). Thank you to Mr. Grant, Mrs. Cameron and Ms. Kitasaka for providing our students with this wonderful opportunity!
- May 27 volunteer tea: We would like to invite all of our volunteers to our annual volunteer tea on Friday, May 27, 2016 at 1:30 P.M. We are grateful to all of the parents who volunteer in various ways and are always ready to lend a hand. Without the work of parents volunteering their time and expertise as well as the financial support of our community, the dream of a new playground would never have been achieved so quickly. The Volunteer Tea is our opportunity to say "Thank you"! The staff and I hope that all of our volunteers are able to attend.

b) Grade 7 proposal (Sophie, Jesse)

Sophie and Jesse (on behalf of the grade 7s), proposed to host a fun fair at Glenwood, similar to what was held 2 years ago during lunch and after school on a school day (possibly May 25). It would be a fundraiser with proceeds going to the Grade 7 camp. The Grade 6/7 class would run the games. Possible activities: water balloon throw, ring toss, dunk tank; bean bag toss, juice pong. \$3/5 tickets; \$8/15 tickets; 1 ticket per game except the dunk tank would be more. Each student will get a prize after each game whether they win or not (prizes purchased from dollar store). They also proposed to offer food (seek donations and sell hot dogs for \$2.50 and pop after school).

Ms. McNary supports this event. The students requested the PAC cook the food for the concession. Bev suggested that since the Grade 7 camp fundraising goals has almost been met, extra fundraising is not needed. It was agreed to support the effort if the event happens.

c) Treasurer's Report – Beverly

The Treasurer's reports were reviewed for the months of February and March. At March 31, 2016, the account balances were:

- General Account: balance of \$34,579.98
- Gaming Account: balance of \$4,195.59

Noteworthy transactions during the last 2 months:

- Movie night
- Hot dog day, Krispy Kreme fundraiser for Grade 7 camp
- QSP (2nd cheque of the year)
- 1 staff wish list item paid: document reader
- Suncrest Elementary popcorn sales
- We received an additional payment of \$217 into the gaming account which was not expected and due to a reallocation of funds

A motion was made to approve financial statements as presented (Yuki/Briana; motion approved).

The annual finance budget meeting will be held on May 5, 2016 @ 9:05 AM in the library.

d) Chair/Fundraising Report – Kyndrie

There are still many cases of almonds left to sell. We hope to book a day at Save-On Foods or Buy-Low to sell but no date has been confirmed. We will do another call-out for families to help with this fundraiser and sell almonds at talent show.

IV. Updates

a) Grade 7 Camp

Gaming account funds can only be used for particular activities, and must be spent within 3 years. Bev requested that the PAC allocate the extra \$217 gaming funds recently deposited into our gaming account towards the Grade 7 field trip. This money wasn't expected. These funds would bring the Grade 7 Camp close to the fundraising budget. It was agreed to allocate these funds towards the Grade 7 camp.

Thank you to Bev and Laura Cameron for organizing and fundraising for the Grade 7 camp. This is not a PAC event, and it has been primarily coordinated by these 2 Grade 7 parents. Their hard work has been for the benefit of the current Grade 7s and their families.

There is a standing budget item of \$500 in the annual PAC budget to put towards a Grade 7 activity. Any additional funds needed beyond this for whatever Grade 7 activity takes place in any year is the responsibility of the particular Grade 7 families involved. The PAC wishes to emphasize that it doesn't have the capacity to coordinate the Grade 7 activity or fund it beyond the annual budgeted amount.

b) Sports Day

Sports day will take place on Friday, June 17. There will be a concession, run by volunteer cook Andrew. We will be asking for food donations from the community.

c) Audio-Cine License

The Audio-Cine License that the Glenwood PAC shared with the Clinton PAC and schools allowed us to show movies during movie night. We paid for it in May 2015 and thought it expired in a year which is why 3 movie nights were planned between May 2015 and May 2016. We have learned that the license expired at the end of February. Clinton has decided not to purchase the license this year. The total cost of the licence is \$400.

It was agreed to not purchase a new licence this year, but to consider it for the next school year. If a license will be purchased, it makes sense to do this in September anyway so that the license is valid throughout the entire school year. This topic will be added to the September PAC meeting agenda.

d) 2016/2017 Recruiting

For the 2016-17 school year, the PAC is still recruiting a Chair for the pancake breakfast. We have a confirmed candidate for fun lunch co-coordinator.

e) *D-PAC (Laura Iwan)*

Laura has been attending D-PAC meetings. The curriculum implementation was described at the last meeting. The focus of the new curriculum is allowing children to pursue things they are interested in, understanding that the traditional learning skills will follow. The focus is on greatness of strengths, diversity, deepness, and personal, social and learning responsibility.

On the topic of the district budget, almost 10% of the Burnaby School Board budget is international students. This will increase in coming years, but finance staff is looking ahead to the future, as this is a large chunk, but is subject to fluctuation which will have implications on future budgets. Every year the district makes a budget and 2 billion dollars need to be cut. Every year this happens and cuts are getting carried forward every year.

V. Roundtable

Kate noted that the EPP water bottle donation is in place. The EPP Committee has also acquired a compostable toilet provided by Curtis' company (WeatherHaven).

Question raised? If there is an earthquake and school is not in session, are the supplies available to be used by the community? Who is in charge? Can the supplies be used for the general public? It was agreed that whoever has keys to the EPP supply kiosk has the discretion to make those decisions in the event of a natural disaster.

Meeting adjourned: 10:37 A.M.

Upcoming PAC dates are as follows:

- PAC Budget meeting: Thursday, May 5
- PAC AGM: Friday May 27, 2016 @ 9:05 A.M.

PAC Contact Info: Glenwood.PAC@sd41.bc.ca or leave a message in the Office.